

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES**

August 20, 2020, 7:00 P.M.

VIA CONFERENCE CALL: Dial In: 1-833-247-7123; Access Code 4094175

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor Doyle – entered 7:10 pm
Committeeman Forsyth
Committeeman Kocubinski
Committeeman O’Donnell

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman O’Donnell

MAYORAL APPOINTMENTS

Mayor DeBaecke made the following appointments to the Joint Land Use Board:

- Class IV - Russell Comisky to the unexpired Term ending 12/31/23
- Alternate #1 – Wayne Voorhees to the unexpired Term ending 12/31/22

REVIEW OF CORRESPONDENCE

1. FEMA Assistance to Firefighters Grant (Supplemental COVID-19 Grant) – Clerk Picariello noted the award of the grant. The amount was for \$2,824.76 and the JVFC contributed \$141 to the purchase of safety equipment.
2. Burlington County Municipal Park Grant Award – Clerk Picariello noted she received an email today that North Hanover Township has been awarded the Burlington County Municipal Park Grant for \$75,000 and stated formal notification would be forthcoming.
3. Note of appreciation from the family of Lou DeLorenzo – Clerk Picariello read into the record correspondence received from the family of deceased Committee Member, Lou DeLorenzo.

ENGINEER’S REPORT

Engineer Hirsh reported that the FY2016 Municipal Park Grant was being worked on for reimbursement. He stated the FY2018 NJDOT project is complete and he was preparing final payment and reimbursement. He noted the FY2019 NJDOT project was also complete and he was working on reimbursements. The FY2020 NJDOT project was being revised and it is anticipated to advertise for bids next week. He also stated the NJNG contractor has performed full depth paving repairs on Provinceline Road on our side. The entire roadway will be milled and paved once construction is complete. Committeeman Kocubinski noted he received a lot of feedback from the public.

DEPARTMENT REPORTS FOR JULY 2020

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Courts
- d. Jacobs town Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

MINUTES FOR APPROVAL

- July 16, 2020 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

Attorney Roselli noted the Ordinances on for introduction have to do with the Township’s Fair Share Housing settlement. He gave a brief overview.

ORDINANCE – INTRODUCTION

2020-08 An Ordinance of the Township of North Hanover, County of Burlington, State of New Jersey, Amending the General Code of the Township of North Hanover by Repealing and Replacing Chapter 8, Section 8-070 of the Code of the Township of North Hanover Entitled “Development Fees; Low and Moderate Income Housing” and all Amendments and Revisions Thereto

MOTION TO INTRODUCE

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell		X	X			
Mayor DeBaecke			X			

SET PUBLIC HEARING FOR SEPTEMBER 3, 2020 AT 7:00 P.M.

ORDINANCE – INTRODUCTION

2020-09 An Ordinance of the Township of North Hanover, County of Burlington, State of New Jersey, Amending the General Code of the Township of North Hanover by Repealing and Replacing any Portion of the Township Code and/or Previously adopted Ordinances Pertaining to, Addressing or Providing for “Affordable Housing Regulations” to Address the Requirements of the Fair Housing Act and the Uniform Housing Affordability Controls (UHAC) Regarding compliance with the Township’s Affordable Housing Obligations

MOTION TO INTRODUCE

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			

SET PUBLIC HEARING FOR SEPTEMBER 3, 2020 AT 7:00 P.M.

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2020-95 Resolution Approving 2020-2021 Alcoholic Beverage Control Licenses in the Township of North Hanover, County of Burlington, State of New Jersey

**RESOLUTION 2020-95
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION APPROVING 2020-2021 ALCOHOLIC BEVERAGE CONTROL
LICENSES IN THE TOWNSHIP OF NORTH HANOVER, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY**

WHEREAS, applications have heretofore been filed with the State of New Jersey, Division of Alcoholic Beverage Control to renew Alcoholic Beverage Licenses; and

WHEREAS, the Chief of Police has reviewed said applications and recommends renewal without reservation; and

WHEREAS, the applications appear to be in proper form, municipal fees have been paid and are subject to review and approval by the Division of Alcoholic Beverage Control;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, in the County of Burlington and State of New Jersey, that the following Alcoholic Beverage Licenses in the Township of North Hanover for the period from July 1, 2020 until June 30, 2021, are hereby renewed effective the 1st day of July, 2020, to the following licensees for the licensed premises at the address indicated.

PLENARY RETAIL COMSUMPTION LICENSES

0326-33-002-004 Matrix Hanover Golf, LLC
133 Larrison Road
North Hanover, NJ 08562

PLENARY RETAIL DISTRIBUTION LICENSE

0326-44-003-004 Nickerson Inc., t/a Henry’s Liquor Store
173 Cookstown-New Egypt Road
North Hanover, NJ 08562

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell	X		X			
Mayor DeBaecke			X			

2020-96 Resolution Accepting the 2019 Municipal Audit

**RESOLUTION 2020-96
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

ACCEPTING THE 2019 MUNICIPAL AUDIT

WHEREAS, N.J.S.A. 40:A5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transaction, and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the Governing Body, and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum, the sections of the annual audit entitled: General Comments and Recommendations; and

WHEREAS, the members of the Governing Body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: Comments and Recommendations as evidenced by the group affidavit form of the Governing Body, and

WHEREAS, such Resolution of Certification shall be adopted by Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and, and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgation’s of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52-27BB-52 to wit: R.S. 52:27BB-52 – “A local officer or member of a local Governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office”.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of North Hanover Township, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this Resolution and required affidavit to said Board to show evidence of said compliance.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

2020-97 Resolution Approving Participation with the State of New Jersey Safe and Secure Communities Program Administered by the Division of Criminal Justice, Department of Law and Public Safety

**RESOLUTION 2020-97
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, the North Hanover Township Committee wishes to apply for funding for a project under the Safe and Secure Communities Grant Program 20-0326 for the period of May 18, 2020 through May 17, 2021; and

WHEREAS, the Committee of North Hanover Township has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and North Hanover Township for the purpose described in the application.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that

1. As a matter of public policy North Hanover Township wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Grant is to be in the amount of \$30,000.00, to which the Township of North Hanover shall make a match of \$35,485.58 for a total project cost of \$65,485.28.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Township of North Hanover is hereby authorized to accept and does accept the sub award of the grant funds; and

5. The Township of North Hanover accepts the grant funds for the specific purpose described in the Grant Application

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

2020-98 Resolution Appointing a Recreation Advisory Committee Member

**RESOLUTION 2020-98
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

WHEREAS, it is the desire of the North Hanover Township Committee to fill the vacancies

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows: **RECREATION ADVISORY COMMITTEE** – Michele McVaugh, term expiring December 31, 2022.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

NON-CONSENT AGENDA

2020-99 Resolution Authorizing Shared Services Agreement with the Board of Chosen Freeholders of Burlington County and North Hanover Township for Central Communications

**RESOLUTION 2020-99
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING SHARED SERVICES AGREEMENT WITH THE BOARD OF CHOSEN FREEHOLDERS OF BURLINGTON COUNTY AND NORTH HANOVER TOWNSHIP FOR CENTRAL COMMUNICATIONS

WHEREAS, the Township has requested the Burlington County, Public Safety Department, Division of Central Communications (the “County”), assume responsibility for the Township’s Central Communications “911” calls; and

WHEREAS, the County has agreed to assume such services for the Township as it has done for a number of municipalities within the County, recognizing the cost savings to the participating units; and

WHEREAS, the County now seeks to enter into a Shared Services Agreement with the participating municipalities to memorialize the mutual obligations of the parties with respect to the Central Communications System; and

WHEREAS, the proposed agreement would provide for this shared service for the period from July 31, 2020 through July 31, 2025; and

WHEREAS, the Township Committee upon recommendation of the Police Department desire to enter into the Shared Service Agreement in recognition of the cost savings and the benefits of a county-wide emergency communications system.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of North Hanover Township, County of Burlington, State of New Jersey as follows:

1. That the Township is hereby authorized to enter into the Shared Service Agreement with the Burlington County Board of Chosen Freeholders for participation in the County Central Communications System.
2. That the Mayor and Township Clerk is hereby authorized and directed to execute the Shared Services Agreement.
3. That the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the Burlington County Department of Safety Services.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeBaecke	X		X			

DISCUSSION

- Various Drainage Issues – Engineer Hirsh reviewed the various issues. Attorney Roselli gave his legal opinions of current zoning, land use ordinance and Health public nuisances. After discussion, there was a consensus to proceed as follows: 7 Patty Drive the site now appears to stabilizing with grass growth; will monitor. 6 Larry Lane – the Zoning/Construction Official have enforcement capability and the Mayor will follow up with the Department. 282 Provinceline Road – will have public works contract clear brush to see if a drain exists and revisit. Cromwell Drive – will need to send a push cam down. Edwards Drive – the inlet will need reconstructed. The Mayor will seek quotes. Sykesville Road at Crowshaw – Engineer will shoot grades and will revisit. Crosswicks-Ellisdale Road Intersection – Engineer will check the right of way and determine if it falls under the Upper Freehold agreement. It was also discussed updating fees associated with the zoning ordinance. Attorney noted he would ensure a general penalty section in the new code.
- Possible reopening of Municipal Building and/or Public Meetings- The consensus was to move forward with a hybrid meeting. Social distancing guidelines would be followed and Attorney Roselli would draft the advertisement. Attorney Roselli also noted the room must be wiped down after any meeting.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski stated the census bulletin board truck came to Spartan Village. He expressed the concern regarding the base residents and suggested contacting the Congressman to assist with an accurate count. He inquired about the soccer program. Deputy Mayor Doyle noted due to liabilities and lack of participation it was decided to cancel the season. He stated he would have reported at the August 6th meeting but it was canceled due to power outage.

Committeeman O'Donnell noted his displeasure with JCPL during the recent storm. He noted it was unfortunate and complaints seem to go unheard. He thanked the JVFC for opening a comfort station for the residents.

Committeeman Forsyth state the annual clean-up day will be held October 10th. Deputy Mayor Doyle noted JCPL performance, during the storm, was unacceptable. He noted he was considering filing a complaint with the BPU in conjunction with neighboring towns. He

also noted his desire to draft a letter expressing the displeasure to JCPL. All present were in favor. He stated residents lost their food. He also stated that using the JVFC as a water/ice distribution center was discussed last storm and was not addressed this storm. He also noted movie night was being planned for September 18th and Committee volunteers would be needed to assist attendees to their socially distant seating. The attendees would have to register and sign a COVID – 19 waivers. He thanked everyone for their sentiments during the passing of his father-in-law. He expressed appreciation for the JV EMS.

Mayor DeBaecke also noted JCPL performance was unacceptable. He gave an overview of the work Deputy Mayor Doyle and he did during the week of the storm. He noted a lot of residents had contacted him and he reiterated he was continually working the power outage. He stated it appears the middle management at JCPL was lacking and he would continue to address.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Mr. Wayne Voorhees – Mr. Voorhees thanked the Mayor for the appointment to the JLUB. He was looking forward to serving the Town in this capacity.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Mayor DeBaecke

Seconded By: Committeeman O’Donnell

EXECUTIVE SESSION RESOLUTION

2020-100 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Police Department Personnel Matter, Contract Negotiation and Litigation matters

**RESOLUTION 2020-100
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Police Personnel Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski	X		X			
Committeeman O’Donnell		X	X			
Mayor DeBaecke			X			

MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION 8:35pm

Proposed By: Committeeman O'Donnell

Seconded By: Committeeman Kocubinski

Respectively submitted,

*Mary Picariello, RMC/CMR/CTC
Township Clerk*